

Canal Heritage Project Fund - Guidance Notes

The Canal Heritage Project Fund aims to support and empower the local community in the Glasgow Canal area to **explore and unlock local heritage**. The grant is being administered by the Glasgow Canal Co-operative, with funding provided by the National Lottery Heritage Fund. There is a total grant allocation of £36,000 for applicants to bid into. Applicants can apply for a minimum of £1,500 to a maximum of £7,000.

1. Key Aims

This scheme has been designed to encourage:

- the local community, organisations and groups to develop their own initiatives in response to the recently produced ***Glasgow Canal Heritage and Arts Strategy*** and its themes;
- a variety of **innovative** projects;
- ideas to be delivered by community organisations and groups to **explore local heritage**;
- empowering local people to **research** and **develop** activities that they feel ownership of;
- to use heritage to **connect** with, and **welcome**, existing residents, new residents in the area and to attract visitors;
- a positive and significant **impact** on the area, to **enhance** and **promote** the Canal and its use by local communities.

There are a significant number of artistic makers and producers already operating in the canal area. In late 2019 a Canal Heritage & Arts Strategy was produced which aims to link all this activity and encourage further growth around cultural heritage and the arts. The report engaged widely and had many contributions from members of the Glasgow Canal Co-op, the local community and visitors to the area. Before you apply please refer to the Canal Heritage & Arts Strategy for inspiration:

Summarised version:

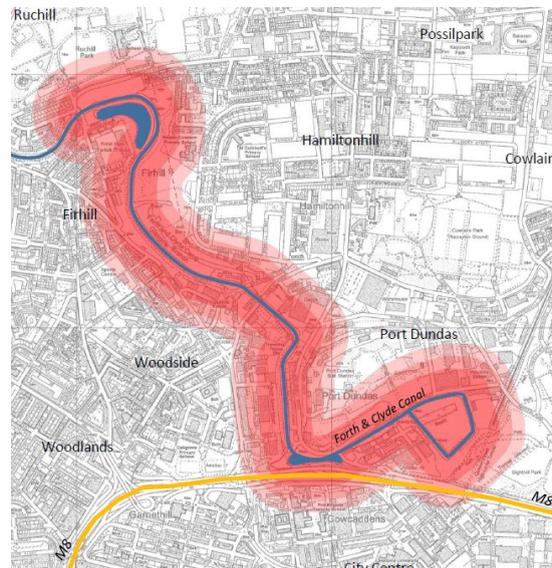
<https://glasgowcanalproject.com/content/assets/uploads/2020/01/summarised-strategy.pdf>

Full version:

<https://glasgowcanalproject.com/content/assets/uploads/2020/01/Cultural-Heritage-and-Art-Strategy.pdf>

2. Area of Focus

The Canal Heritage Project Fund covers the Canal corridor in North Glasgow from Speirs Wharf to Firhill Basin and the adjacent communities of Hamiltonhill, Firhill, Port Dundas and Woodside. For projects to be supported, all necessary permissions and insurances (if needed) must be in place to receive any funding grants.



3. Who can Apply

Local community, organisations and groups, charities, Community Councils, Socially-motivated organisations that are based on the Canal corridor. This could include; volunteer groups, education, leisure groups and clubs.

4. Examples, innovative ideas are encouraged (See themes in Canal Heritage and Arts Strategy)

- Development of ideas to allow locals to be involved in, learn about, and protect the area's heritage;
- Audio recordings and artwork, e.g. oral and visual recorded histories; and
- Other local events (separate from the annual Glasgow Canal Festival).

5. What the funding can and cannot be used for

- Please refer to the Heritage Fund's list which details the activity which is suitable for this fund: <https://www.heritagefund.org.uk/funding/check-what-we-fund>
- You will also find confirmation of the Heritage Fund's Outcomes. Your project will need to deliver under at least one of these outcomes <https://www.heritagefund.org.uk/funding/outcomes>

This funding cannot be spent on:

- existing staff posts or organisational costs - Unless calculated through Full Cost Recovery which means securing funding for all costs involved in running a project. So you can request funding for direct project costs and also for part of your organisation's overheads.
- repairs to your own home
- legal and/or statutory responsibilities
- Includes anything that would be paid for regardless, whether the project went ahead or not. For example, rent, utilities, building maintenance
- promoting the causes or beliefs of political or faith organisations
- recoverable VAT
- costs for any activity that has taken place before a grant is awarded.

6. Applying for the Canal Heritage Project Fund

Under this programme you can apply for a minimum of £1,500 to a maximum of £7,000. This fund, for example, may be used to realise your idea by purchasing equipment or materials, for sessional fees for work that needs to be done on a site, or other such purposes. Applications must be submitted by the deadline dates to enable full consideration including the assessment and scoring process. If you are interested in applying please get in touch with the Glasgow Canal Co-op in the first instance (contact details are at the end of the form). Once a decision has been taken you will be informed of the outcome by email. If successful, there will be standard conditions, and in some cases there may be specific additional conditions applied to your grant offer.

Applicants and proposals should:

- Clearly set out the aims of their project idea.
- Be located in the canal corridor/adjacent communities;
- If an organisation you have to be not-for-profit;
- Have a promising idea that is interesting and has realistic potential;
- Have a realistic view of the time, effort and work that the project requires;
- Provide expected costs and expenditure. If the application is successful, the project spend will need to be demonstrated.

7. Scoring Criteria

Each application will be scored against the following criteria:

- The quality and creativeness of the heritage activity - 20%
- Enhancing the experience of the canal for locals and visitors - 20%
- Demonstrate how the project links in with themes from the Canal Heritage & Arts Strategy - 20%
- The positive legacy and impact the project will have on the Canal - 20%
- The applicant's ability to manage the funding and deliver the project within the timescales - 20%

8. Support

The initiative intends to support and benefit from the local knowledge network and successful partnership working in the area. There is therefore an opportunity for successful applicants to partner with or tap into the resources available from the Glasgow Canal Co-operative for the successful delivery of the project. This may include (depending on the needs of the project) access to local meeting/presentation spaces, workshop tools and other equipment from the Glasgow Tool Library and design feedback/support from subject experts.

9. Timescales

This is a one-off grant scheme for the Glasgow Canal area for 2020 and will not follow a regular funding cycle. The date of delivery, completion for the project must be any time before November 30th 2020.

Successful applications will be required to fill in a short monitoring form at the end of the project as well as provide information requested as part of the evaluation process.

Grant submission deadline:	11.00am, Friday 28th February 2020
Grant announcements:	Wednesday, 24th March 2020
Project Completion by:	Monday, 30th November 2020
Final Report and Evaluation:	One month after project completion

10. For any questions or queries regarding this fund please contact:

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