

Glasgow Canal Coop

ROLE OF TREASURER

DESCRIPTION

Glasgow's Canal, located between Speirs Wharf and Firhill Basin in North Glasgow, continues to undergo significant positive change with further regeneration to improve access and facilities around the canal planned for the year ahead. Footfall along the canal has been growing steadily over the past ten years with many locals and visitors enjoying the tranquil space, wildlife and green transport link that it offers. Increasingly the canal is becoming a space which is utilised for sports, activities and events and traditional perceptions are changing with the community gradually taking ownership of their canal.

The Glasgow Canal Co-operative, established in 2018, is working hard to *'unlock the potential of the Glasgow Canals area and create a vibrant neighbourhood for people to live, work and visit.'* The Co-operative represents a mix of members from Sports, Culture, Heritage and Environmental backgrounds. Much has been achieved to date and the organisation continues to work collaboratively, placing the canal at the heart of community life.

The Canal Co-operative is exploring options for supporting the long term financial sustainability of the organisation in terms of income generation and fundraising. The Treasurer would play a key role in helping to support this activity.

This role would complement our current Board of Directors who have extensive experience in arts and culture, events, sports, community engagement, regeneration and design.

The Canal Co-operative has accounting & financial management in place at an operational level. The Treasurer would not be expected to be involved in these day to day activities.

DESIRABLE QUALITIES

- Experience of financial control, budgeting and funding regulations
- Competency providing advice and guidance in relation to activity which may pose financial risks
- Proficiency working with numbers and spreadsheets
- Have a methodical way of thinking and an eye for detail
- Confidence in presenting financial reports and forecasts
- Some experience in securing funding
- Good written and verbal communication skills.

MAIN TASKS

Glasgow Canal Coop

- Maintain and provide, as required, an overview of the Glasgow Canal Co-op's finances
- Ensure appropriate financial systems and controls are in place
- Produce quarterly financial updates to be presented to the directors and membership
- Support the project manager in financial planning and budgeting
- Provide support and guidance with identifying and securing funding and income generation opportunities
- Present end of year accounts at the Co-op's AGM
- Advise on financial implications of strategic and operational planning
- Provide guidance and oversight to potential fundraising staff/volunteers.

TIME COMMITMENT

The treasurer will be asked to participate in:

- Quarterly Canal Co-op Member meetings (one of which will be the AGM) (maximum 2 and a half hour meetings)
- Quarterly Canal Board Director meetings (maximum 2-hour meetings)
- Governance training/ strategy planning sessions (up to 2 days per annum)

Directors will step down at the Annual General Meeting (AGM) each year with the option to be reappointed.

REMUNERATION AND TRAINING

The post of Treasurer is an unpaid one, but travel expenses or costs incurred for taking part in Canal Co-op activities or events on behalf of the organisation can be reimbursed. As Treasurer you will be provided with full training and support as part of your induction and on an ongoing basis.

The Glasgow Canal Co-op is a private company limited by guarantee. As Treasurer you would be registered with Companies House as a Director of the Company. The Co-op is a non-profit company with no share capital or controlling party.

For more information about the organisation go to - www.glasgowcanalproject.com

For more information about our annual event go to - <https://www.glasgowcanalfestival.com>

For further details, please contact Anna Young on Tel. 077944 22659 / hello@glasgowcanalproject.com or please email a **cover letter and CV** to Anna **by 4pm on Friday 28th February 2020.**