

HERITAGE AND FUNDING OFFICER - JOB SPECIFICATION

Overview

The Glasgow Canal Co-operative is a newly established membership co-operative based in the North Glasgow Canal area. The Co-op brings together a diverse mix of groups and organisations with an offer and an interest in Heritage, Sports, Arts and the Environment, facilitating their collaborative working through a range of projects.

The Glasgow Canal area, focuses on the stretch of canal between Pinkston Watersports and Firhill Basin. The Canal Co-op is playing a key role in delivering real change around the Glasgow Canal area and is keen to access longer term funding to ensure its sustainability and deliver canal based heritage projects on a long-term basis.

The Glasgow Canal is entering the final phase of its National Lottery Heritage Great Place Scheme. The funded project is comprised of a variety of activities which will fully conclude in early 2021. Funding has been secured to recruit a part-time, freelance Heritage and Funding Officer.

REMIT

1. Work with the Canal Co-op project manager to identify funding opportunities and prepare applications which reflect the aspirations of the Canal Co-op.
2. As part of the National Lottery Heritage Great Place Scheme, a [Canal Cultural Heritage & Arts Strategy](#) has been produced. The officer would act as an ambassador for the strategy, raising awareness of the document, using it to shape activity taking place around the canal and using it as a basis for securing additional funding.
3. Work with the Canal Co-op to help draw together all the strands of the project to ensure they effectively interlink and help to facilitate longer-term heritage development around the canal.

This post would engage with and work closely with existing heritage officers including at Scottish Canals and Glasgow City Council. This would ensure they had access to all the resources and information that are currently available.

SKILLS and EXPERIENCE

This role requires:

- Experience in preparing funding applications.
- Excellent communication; written and verbal.
- Experience in managing funded projects - keeping effective records of funding bids, reports and relevant budgets.

- Highly numerate.

What we offer

- Working in a dynamic, creative team in a vibrant, historic area.
- Flexible working practices in a co-working office
- Opportunities to learn about urban regeneration, canal heritage, creative activity and event management.
- Support from the project manager and the wider Canal Co-op team.

APPOINTMENT DETAIL

- This role would be on a freelance basis.
- 7 hours per week starting from April/May 2020, for 45 weeks, to March 2021.
- The day rate is £131.
- The role would be supported and supervised by the Glasgow Canal Co-op project manager.
- As a committed member of The Glasgow Canal Co-op, The Whisky Bond will provide a hot-desk in the co-working space The Distillery.

More information about the organisation and our annual flagship event can be found here: www.glasgowcanalproject.com and www.glasgowcanalfestival.com

Please submit a **cover letter and CV** to Anna at hello@glasgowcanalproject.com by **12 midday on Tuesday 31st March 2020**.